<INSERT DATE>

To whom it may concern

**Emergency Management Volunteer Scholarship – Endorsement**

You are endorsed by the <organisation’s name> to apply for an Emergency Management Volunteer Scholarship for <name of course of study>.

<organisation’s name> can confirm that you are an active volunteer and that you do not receive any taxable income or other remuneration from the organisation associated with your volunteer role.

The following information is provided to assist you complete the “Agency/organisation endorsement” section on the “Endorsement” tab in your application.

Title: <details of the person representing the agency for endorsement>

Given Name:

Family Name:

Role in agency/organisation:

Phone number:

Mobile Number:

Email:

Is this person representative of the whole-of-organisation endorsement? = YES

Do you agree for AIDR to contact this person for a verbal referee check? = YES

Yours sincerely

<SIGNATURE>

<Name of the person representing the agency for endorsement or his/her delegate>

<Role in agency/organisation>

<Address>